



# Piscataquis Valley Fair Vendor Application

Return to: Piscataquis Valley Fair, Attn: Jasmane Hanson, vendor coordinator  
P O Box 197 Dover-Foxcroft, Me 207-735-6045

(Please fill out all the information on this application- PLEASE PRINT)

Business Name: \_\_\_\_\_

**For Fair Use Only**

Date received    /    /   

Payment type: \_\_\_\_\_

Amt received: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Description of Product(s) sold: (see regulations for exceptions)

\_\_\_\_\_

\_\_\_\_\_

Tax ID#: \_\_\_\_\_ (required)

### Location and Pricing:

**Exhibition Hall 1 or 2:** 10x9 is \$100.00, 20x9 is \$180.00. Call for information or larger spaces.

**Outside Ground Rent:** \$16.00 per foot frontage, 10 foot minimum

**Returning Vendors:** Would you like the same space and size? YES NO (subject to approval)

**NEW vendor OR requested change(s) Location:** \_\_\_\_\_ **Front Footage:** \_\_\_\_\_

Booth Fee \$ \_\_\_\_\_ .00 (pmt required with this application)

Additional electric \$ \_\_\_\_\_ .00 (additional may be applicable)

Total due \$ \_\_\_\_\_ .00

Please include full payment with this application, Payable to Piscataquis Valley Fair.

Payment due prior to setup

I have read the rules and regulations and agree to the terms as stated. It is understood that before this contract is approved that payment must be made in full. The lessee agrees to indemnify, save, and hold harmless of any connection with loss of life, personal injury or damage to property arising during the term of this contract to the extent that the same is caused by any acted omission of the lessee.

Signature: \_\_\_\_\_ Date:    /    /   

I am aware of operating hours as listed and agree to comply: \_\_\_\_\_ Please initial

If you have any questions, please contact

Vendor Coordinator: Jasmane Hanson 735-6045 Fair Office (during fair) 564-3689

**RETURN FIRST PAGE ONLY**

## **Piscataquis Valley Fair Vendor Information**

Welcome vendors to the Piscataquis Valley Fair

This sheet contains information about the fair and will answer some questions. If you have further questions, please contact the Vendor Coordinator. We look forward to working with you at the Piscataquis Valley Fair.

**Vendor Coordinator:** Jasmane Hanson

Cell:

Email:

### **Hours of Set Up**

Wednesday 9:00 AM to 7:00 PM

Thursday 9:00 AM to 11:00 AM

Set up will be during these hours unless previously arranged with the vendor coordinator. Upon arriving at the fairgrounds, you must report to the vendor coordinator before setting up. (call cell phone or go to the fair office) Before you will be permitted to set up, the vendor coordinator must have all the required documents and information. #1 signed contract information, #2 Tax ID #, and #3 payment in full. All vehicles must to off the midway prior to fair opening.

### **Hours of fair operation**

#### **Inside vendors- (exhibition hall 1 & 2)**

Thursday and Friday 12 Noon to 9:00 PM

Saturday 10:00 AM to 9:00 PM

Sunday 10:00 AM to 6:00 PM

**Outside vendors may stay open until the ferris wheel stops**

Buildings will be unlocked 15 minutes prior to opening and 15 minutes after closing to the public. Unattended booths may be removed or replaces at the discretion of the vendor coordinators. All payments will be forfeited. If for any reason, you must close your booth, contact the vendor coordinator, as prior approval must be obtained.

### **Final Day Closing**

ALL Vendor booth removal on the last day, Sunday, will begin at 5 PM, **NOT BEFORE**. At this time you may close down. Vendors unable to remove booth/equipment on Sunday must make arrangements with the vendor coordinator.

### **Payments**

Full payment for your space will be required prior to set up. This money will be refunded if you let the Vendor coordinator know that you will not be attending at least 21 days prior to the first day of the fair.

### **Passes**

Each vendor rental space will receive one admission pass for every \$50 spent on rented space.

**Harassment**

Harassment of any kind will not be tolerated at the Piscataquis Valley Fair. Offenders will be given a warning. Recurring offenders will be asked to leave, will receive no refund, and will not be welcomed back. If the offence is a crime they the vendor will be asked to leave immediately, will receive no refund, and will be told they are not allowed back on the grounds. Crimes will be referred to local law enforcement authorities.

**Prohibited Articles and Services**

The following articles are not allowed to be sold or displayed: knives or any kind, poppers, snappers, cap guns, water pistols or cannons, smoke bombs, bomb bags, wrist bands with spikes, mylar balloons that conduct electricity, fireworks, drugs, drug paraphernalia, and alcoholic beverages. No permanent tattooing or body piercing is allowed on the fairgrounds

**Signs and Placement**

All signs must be neat, inoffensive and within the limits of you booth space. The vendor coordinator has the right to ask you to remove any inappropriate signs or reposition any sign that is blocking another space or poses a safety hazard.

**Tents**

Tents are allowed for outside vendors only; they must be within your allotted space and not interfere with traffic or safety.

**Trash removal**

Vendors are responsible for the removal of their own trash and taking it to designated collection sites. Boxes must be broken down and may be placed beside trash cans for collection. Your regular trash must be bagged in sturdy plastic bags.

**Vehicles on Midway For Deliveries:**

Vehicles are permitted each day on the midway prior to fair opening. ALL vehicles must be removed 1 hour prior to fair opening with NO EXCEPTIONS. This is a safety concern and mandate of State of Maine Inspectors.